

ARCHITECT/ENGINEER REQUEST FOR PAYMENT

From: A/E:

To: Local Government Unit (LGU)

Telephone:

Telephone:

Fax:

Fax:

MSBA ID:

Period Ending:

Contract for:

<i>Project Phase</i>	<i>Approved Budget</i>	<i>Percent of Total</i>	<i>Previously Approved Payments</i>	<i>Requested This Period</i>	<i>Total Completed to Date</i>	<i>% Complete</i>	<i>Balance to Finish</i>
Programming							
Feasibility Study							
Schematic Design							
Design Development							
Construction Contract Documents							
Bidding							
Construction Contract Administration							
Closeout							
Reimbursable Services (attach back-up)							
Additional Services (attach back-up)							
Totals							

Architect/Engineer:

Reviewed: Project Manager

Approved: LGU

Firm: _____

Firm: _____

LGU: _____

By: _____

By: _____

By: _____

Date: _____

Date: _____

Date: _____